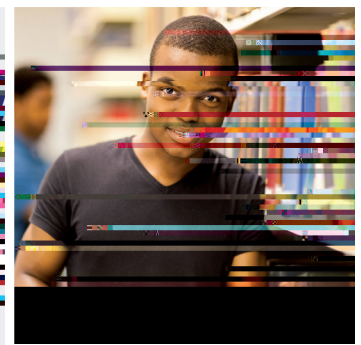# CEC funded Careers Leader training

Enhanced Careers Leader Training:
Enhancing your Operational and Strategic Skills and Knowledge

Delivered by the Career Development Institute

What does the training cover?

Day 1 Learning Outcomes (Operational)

- Understand relevant national developments and apply relevant policies and frameworks for practice that support positive student outcomes (including Gatsby Benchmarks, CDI, Skills Builder, etc.).

- Define the knowledge, skills and behaviour that will support each and every student to make informed and aspirational decisions, make effective transitions and to be careers ready.

- Develop student career learning journeys that are

Each learning outcome will cover as relevant:

- A refresher on the basic concepts;

- Practice implications of policies, reports and legislation, e.g. receq   ion, e.g

careers plan to SLT, governors and trustees;

- Reference to evidence-based practice and alumni examples of effective practice including where relevant exemplar strategic plans, policies and employer engagement practice.

Coaching Session

Following Day 2 all Careers Leaders will have access to an hour's individual online session with their trainer, providing coaching and support specific to their setting, answering questions, sharing examples from other institutions and signposting to relevant sources of advice and support including alumni.

How is the programme delivered?

The programme is delivered virtually using Zoom with your cohort and trainer in real time. The two training days are split across two/ four weeks and each day lasts from 9.30 am until 4 pm. Careers Leaders will be taught in cohort groups of a minimum of 10 and a maximum of 12 and must attend both training days.

Training materials include:

• Bespoke workbooks and PowerPoint presentations;

• Exemplar real life strategic plans and policies;

• Real world application of course material;

• Links to further resources relevant to each type of setting;

• Networking opportunities provided by both the CEC and the CDI e.g. CDI Community of Practice: Careers Leaders; CDI Facebook Group for Career Development Professionals and Cohort WhatsApp Groups.

Who can attend this training?

Careers Leaders who have completed any form of Careers Leadership training before January 2020 whether CEC funded or not.

Next steps

If you would like more information about the training please contact the CDI Academy Co-ordinator, tracie.parkes@thecdi.net

To book a place on this training please register via the CEC website: https://clt.careersandenterprise.co.uk

There will be start dates from November 2023 until June 2024 subject to demand.
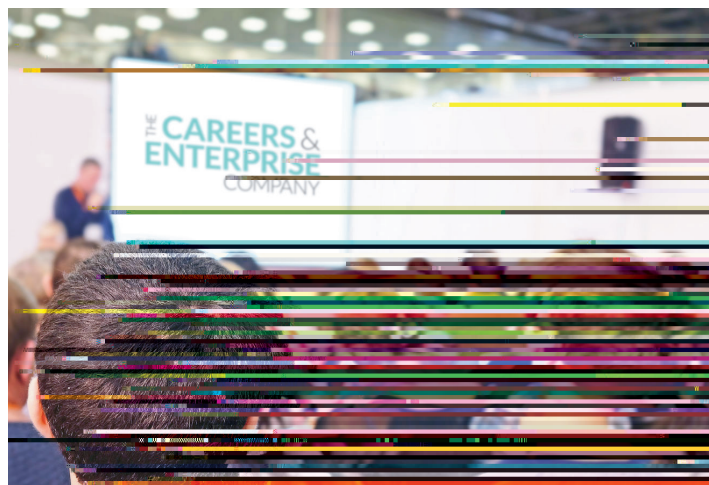
What delegates say about our current training programmes

"The training has not only helped me to know what to do but also taught me where to look for support. I feel I have a huge library of resources now, both actual people and online resources. I have also really valued the ideas and experience of my trainer and other candidates on the course."

ò Š‡ – "ƒ‹•‹•‰ '"'‰"ƒ••‡ Šƒ• "‡•—Ž–‡† ‹• •‹'... improvements in the management and delivery of our career guidance programme. The importance of the Strategic planning has been recognised resulting in a newly written and regularly reviewed 3- year strategic plan and a comprehensively rewritten Careers Education Policy."

"I found the on-line learning accessible and in fact to be honest got as much out of the reading and live Zoom sessions, as I would have had attending the workshop, traipsing across London. Watching on-line at home was more focused."

"I have found that by sharing outcomes, and involving staff in agreeing the strategic plan, they have more ownership of the programme and can appreciate its value."

ò Š‡ – "ƒ‹•‹•‰ Šƒ• ‰‹˜‡• •‡ –Š‡ ...'•Ô‹†‡•... alternative ideas and opportunities. Working in a SEND setting brings its own challenges, but the wide range of experience and expertise in the group and that of the trainer has been great in providing a sounding board and lots of great ideas to consider."

ò Š‡ ...'—"•‡ Šƒ• ‰‹˜‡• •‡ ...'•Ô‹†‡•...‡ –' – with our careers programme internally and externally. I ˆ‡‡Ž ...'•Ô‹†‡– –' ...Ž‡ƒ"Ž› •Šƒ"‡ •› ˜‹•‹'• ™ our current programme by sharing careers data and documents to back up my suggestions."